



**FRANKLIN COUNTY BOARD OF COUNTY COMMISSIONERS REGULAR MEETING
COURTHOUSE ANNEX, COMMISSION MEETING ROOM**

MARCH 03, 2020

9:00 AM

AGENDA

The Board of County Commissioners asks that all cell phones are turned off or placed on silent (vibrate) mode. Any handouts (information) for distribution to the Commission must be submitted to the Board Secretary (Clerk's Office) or to the County Coordinator on or before the Thursday prior to that Tuesday's meeting. Failure to do so will result in your removal from the agenda or a delay of any action relating to your request until a future meeting.

Call to Order

Prayer and Pledge

Approval of Minutes

1. Minutes-February 5, 2020
2. Minutes-February 14, 2020

Payment of County Bills

3. Bill List for Payment

Public Comments

This is an opportunity for the public to comment on agenda or non-agenda items. When you are recognized to be heard by the Chairman, please sign the speaker's log and adhere to the time limit. An individual will be allowed to speak for three minutes whereas a designated representative of a group or faction will be allowed to speak for five minutes.

Department Directors Report

Superintendent of Public Works – Howard Nabors

4. Report

Action Items:

None

Information Items:

Work Performed and Materials Hauled by District Report (attached - agenda packet)

Solid Waste Director – Fonda Davis

5. Report

Action Items:

None

Information Items:

Right of Way Debris Pickup/Recycle Material Hauled Report (attached - agenda packet)

Fleet Information (attached - agenda packet)

Recycling Articles (attached - agenda packet)

Emergency Management Director – Pam Brownell

6. Report

Action Items:

None

Information Item:

EOC Staff worked on updating the LMS (local mitigation strategy).

EOC Staff continue to issue re-entry tags to residents of Franklin County.

02/23-02/27/20 Tress Dameron attended the L449 Train the Trainer Class in Madison County.

FCEM Staff continues to work on FEMA reimbursement claims from Hurricane Michael. This includes working with FEMA staff regarding mitigation of damaged parks, roads, etc.

Mitigation takes some time but EOC Staff continue to work diligently with FEMA Staff on the most beneficial repairs for Franklin County. Attached (agenda packet) is an update of FEMA projects.

RFP / RFQ / Bids Opening

7. The Franklin County Board of County Commissioners will open and read aloud proposals with documented quote for professional contractor services for wind retrofitting residential homes located in Franklin County.

Extension Office Director – Erik Lovestrand

8. Report

General Extension Activities:

- Extension office assisted clientele with issues related to algae problems in fishponds, coastal plants for landscaping, suitable turf for coastal lawns and more.

Sea Grant Extension:

- Extension Director gave a presentation on off-bottom oyster aquaculture in the Northern Gulf, for the Apalachicola Reserve's Wednesday lecture series. There were 110 people in attendance.
- Extension Director worked with St. Marks Refuge and oyster growers from the area to coordinate a clean-up effort aimed at removing displaced oyster gear from the Refuge that broke loose during Hurricane Michael.
- Extension Director participating in ACF Stakeholder's meeting that is being hosted by the Apalachicola caucus this week.
- Extension Director set up an exhibit and represented Florida Sea Grant at the Capitol building for an Ocean's Day event. Information was shared with Legislators, Staffers, and the public regarding the work that Florida Sea Grant does around the state.

4-H Youth Development:

- 6 Franklin County youth attended the NW Extension District Teen Retreat event near Niceville on Choctawhatchee Bay.
- Preparation for summer camp youth and counselor recruitment is underway. Registration information will be going out to the schools soon.

Family Consumer Sciences:

- FNP Program Assistant has worked to establish a school garden at the First Baptist School. Also working on a new garden site at the Headstart program location.
- Family Nutrition Program (FNP) Assistant teaching a new hands-on cooking skills class with Healthy Weight and Lifestyle group that meets at Weems weekly for the next 6 weeks.

Horticulture/Agricultures:

- Wakulla Extension Director taught two Master Gardener classes in Eastpoint and also presented a program at the Eastpoint Library on gardening.

Franklin County Educational Team

Erik Lovestrand, County Extension Director/Sea Grant Regional Specialized Agent

Michelle Huber, Office Manager/Program Assistant, Franklin County

Kayle Mears, Family Nutrition Program Assistant

Samantha Kennedy, Wakulla County Family and Consumer Sciences

Rachel Pienta, Ph.D., Wakulla County 4-H Youth Development

Scott Jackson, Sea Grant/Agriculture/Technology, Regional Specialized Agent Bay County

Melanie G. Taylor, Gulf County 4-H/Family and Consumer Sciences

Ray Bodrey, Gulf County CED/Agriculture/Horticulture/Sea Grant

Heather Kent, 4-H Regional Specialized Agent

Les Harrison, Wakulla County CED/Agriculture/Small Farms/Horticulture

John Wells, Northwest Extension District Information Technology Expert

Pete Vergot III, Ph.D., Northwest District Extension Director

Library Assistant Supervisor - Whitney Nixon-Roundtree

9. Report

Information Items:

New Part -Time Employee, Mary Whitesell- FCPL is proud to welcome our new part-time employee, Mary Whitesell. Mary's first day was February 18th. She has completed training at both branches.

The Friends of the Franklin Public Library Annual Book Sales- The Friends have completed their annual book sales at both library branches. Both branches saw over a 100 visitors for

the Book, Bread and Soup Sale. Funds raised go towards programming and activities at the libraries.

Community Awareness / Resources:

2020 Census Assistance- Franklin County residents who wish to do their part to be counted as a part of the 2020 Census can do so online at any Franklin County Public Library branch. Staff and volunteers will be standing by to assist patrons with navigating the 2020census.gov website.

Monthly Gardening Programs- The next gardening class with Les Harrison meets March 10th at the Carrabelle branch and March 17th at the Eastpoint branch at 1:30 PM. The topic this month is all about growing tomatoes.

Dr. Seuss Birthday Celebration – The libraries are celebrating the birthday of beloved children’s author, Dr. Seuss. Book displays featuring his work are up at both branches. The Carrabelle library has a special event planned on March 2nd complete with activities, treat and prizes.

Basics of Better Living Programs- Monthly program with Samantha Kennedy from the UF/IFAS Extension Office. March topic will be “Instapot Cooking” available at the Carrabelle Branch, Friday March 6th at 1:30 and the Eastpoint Branch, Friday March 20th at 1:30.

Free Diabetes Awareness Class- A free class for adults with diabetes and pre-diabetes. This course is taught by a Certified Diabetes Care and Education Specialist who will guide participants in learning how to better manage this complicated condition. Class will meet the first Tuesday of each month from 10:00 AM to 11:00 AM at the Eastpoint branch.

Free AARP Tax Aide – January 30 – April 9, alternating Thursday’s 10-2 beginning with Carrabelle on January 30. Registration is necessary at your selected branch. Paperwork is to be completed prior to the scheduled appointment and can be picked up at either branch location.

Adult & Children’s Monthly Calendar of Events:

Carrabelle: Zumba, Mondays, Wednesdays and Fridays at 10:00

Carrabelle: STEAM (ages 8-14) weekly, Thursdays at 4:00

Carrabelle: STEAM (ages 5-7) 2nd and 4th Wednesdays at 4:00

Carrabelle: Lego Club, first Tuesday at 4:00

Carrabelle: Coloring for Adults, first and third Thursdays at 10:30

Carrabelle: Yoga: Instructional, Monday’s at 4:00, Video – Tuesday, Wednesday, & Friday at 4:00

Carrabelle: Craft Hour for Adults, 2nd and 4th Fridays at 1:00

Eastpoint: Teen Book Club, monthly for grades 6 – 12, monthly 1st Wednesdays at 4:00

Eastpoint: STEAM (ages 5-7) 1st and 3rd Mondays at 4:00

Eastpoint: STEAM (ages 8-12) 2nd and 4th Mondays 4:00

Eastpoint: Story Time (ages 1-6) 2nd and 4th Thursdays at 10:30

Eastpoint: Anime Club (ages 5th – 12th grade) – Monthly, 2nd Wednesdays at 4:00

Eastpoint: Diabetes Awareness- Monthly, 1st Tuesday at 10:00

Eastpoint Book Chat: Monthly, 1st Tuesday at 1:30 (next meeting March 3rd 2020)

Eastpoint Yin Yoga: Tuesdays at 3:30, Monthly 1st & 3rd Friday’s at 11:00

Eastpoint Writer's Forum: Monthly, 3rd Wednesday's at 1:00 (next meeting, January 16)

CDBG Administrator – Report (Deborah Belcher)

10. I again visited the home of Anna and Devin Creamer, 568 Wilderness Road, the afternoon of Monday, 2/24/2020. The yard is still not cleaned up, and the 2019 taxes are not paid. Ms. Creamer is requesting a 4-bedroom home instead of a 3-bedroom model. I am checking on the cost of that option, although I know that a model with quality and features similar to the ones we have been providing will cost significantly more than the County's normal \$75,000 limit. I informed Ms. Creamer that I will have the cost information ready for the 3/17/2020 Board meeting.

Ironwood Homes of Perry has had a factory price increase, so we will have to go back out for bids on new cases. As in the past, I will handle the advertising and proposal evaluation process for the County.

Bid Approval:

At the January 21, 2020 meeting, the Board approved getting resubmittals of proposals for Kathy Hill's mobile home replacement, 773 Buck Street, not to exceed \$80,000. Ironwood Homes of Perry submitted a proposal for a home that meets specifications in the amount of \$75,393.28, including demolition of the existing home, tree removal if required, and higher elevation for the floodplain. Clayton Homes of Panama City submitted a proposal for a comparable product, for \$83,200. Ms. Hill is agreeing to the Ironwood Homes proposal, which is just \$393 more than the County's normal \$75,000 limit. We are still trying to determine whether septic system work will be required, which is not included in the proposals.

Requested Action: Approve \$75,393.28 in CDBG funding for Kathy Hill's mobile home replacement contract, plus up to \$500 for change orders if required, and funds for the CDBG mortgage recording.

RESTORE Coordinator – Alan Pierce – Report

Clerk of Courts – Marcia M. Johnson – Report

Public Hearings I (11:00 AM)

11. Local Planning Agency 11:00 AM

(This is a continuation of a public hearing held on 1/21/20 tabled to 3/3/20 at 11:00 a.m.) An ordinance of Franklin County, Florida, amending the St. George Island Corridor Overlay District Ordinance 2018-02 by removing the prohibition against single family residential uses on the first floor for property located within a 2,100-foot radius of the center point of the intersection of Franklin Boulevard and Gulf Beach Drive, St. George Island, Florida, as described in plat book 2, page 7, Franklin County, Florida, excluding the area east of east boundary of Third Street East and west of the west boundary of Third Street West; providing for exemptions; providing for severability; and providing for an effective date.

12. Board of County Commissioners 11:05 AM (or as soon thereafter as is possible)

(This is a continuation of a public hearing held on 1/21/20 tabled to 3/3/20 at 11:05 a.m.) An ordinance of Franklin County, Florida, amending the St. George Island Corridor Overlay District Ordinance 2018-02 by removing the prohibition against single family residential uses on the first floor for property located within a 2,100-foot radius of the center point of the intersection of Franklin Boulevard and Gulf Beach Drive, St. George Island, Florida, as described in plat book 2, page 7, Franklin County, Florida, excluding the area east of east

boundary of Third Street East and west of the west boundary of Third Street West; providing for exemptions; providing for severability; and providing for an effective date.

Public Hearings II (11:20 AM)

13. An ordinance of Franklin County, Florida, prohibiting the parking or leaving of motor vehicles, trailers, or recreational vehicle type units on public property in unincorporated Franklin County overnight; providing for towing at owner's expense; providing for enforcement by the sheriff; providing for penalties, providing for repeal; providing for severability; providing for an effective date.

County Coordinator – Michael Morón – Report

Action Items

14. Dead Trees on Hwy 98: At your last meeting I was directed by the Board to contact the Florida Department of Transportation (FDOT) regarding the number of dead trees in the county along Highway 98. The FDOT local representative explained that the state has actively been removing dead trees from the state right-of-way along Highway 98. He further explained that some of the dead trees may appear to be on the state right-of-way but are actually on private property. The representative suggests that Mr. Howard Nabors (Road Superintendent) compile a list of trees and their locations, then contact him so they can verify if the trees are on state right-of-way.

Request: Board discussion and direction.

15. Signage @ EP School: Commissioner Boldt asked that I contacted Florida Department of Transportation (FDOT) about adding signage at the Highway 98 & consolidated school T-intersection in Eastpoint. He felt without additional signage there was a strong possibility of someone leaving the school at night, then driving directly across Highway 98 and into the water. FDOT has installed signage on the south side of Highway 98 to warn any motorists exiting the school to turn left or right, however FDOT also suggest the installation of a oversized "STOP" sign and a "STOP AHEAD" sign on the school's exit road (picture attached - agenda packet). Would the Board consider ordering the signs and having the county's road department install the signs if the Superintendent is agreeable?

Request: Board action to authorize the purchase and installation of the STOP and STOP AHEAD signs for the entrance/exit Consolidate School road, contingent on the Superintendent of Schools approval.

16. Debris & Trash on H98: At the last meeting the Board request that I contact the Florida Department of Transportation (FDOT) about piles of yard debris, trash, and sometimes construction debris left on Highway 98. Based on a conversation with the local FDOT representative, that act of dumping is illegal. The representative told me when they questioned a few of violators, their response was "the county said to do this". My best guess is that some residents and property owners think that the Hurricane Michael debris pick-up program is still in effect. The best way to combat this problem is to advertise that dumping on Highway 98 and other county roads is illegal. I would like the Board to authorize Mrs. Pam Brownell (Emergency Management Director) to use the Alert Franklin system to send this message and I will add the same message to the website. If necessary, I would talk to the local radio stations and The Times about advertising this message as a Public Service Announcement.

Request: Board action to authorize Mrs. Brownell to use the Alert Franklin system to advertise the illegal dumping message.

17. FDOT Grants: The Planning Office has prepared grant applications for eight SCOP, SCRAP and CIGP projects to be funded by the Florida Department of Transportation. These projects include:

Small County Outreach Program (SCOP)
Replacement of the three culverts on Highway 67 at Womack Creek.
Resurfacing of Hickory Dip in Eastpoint.
Paving the remainder of Mill Road.

SCOP Bridge Repairs
Trout Creek Bridge on Mill Road.
Syrup Branch Bridge on New River Road.

Small County Road Assistance Program (SCRAP)
Widening and Resurfacing of Highway 67 from State Forest Road 166 to State Forest Road 172.
Widening and resurfacing of Highway 67 from State Forest Road 172 to the Liberty County line.

County Incentive Grant Program (CIGP)
Replacing the culverts under Ryan Drive between 9th St. NW and Sunset Circle in the City of Carrabelle.

Each of these applications requires a resolution from the Board of County Commissioners stating that the Board supports the project and authorizes the Chairman to sign the application form. These applications have to be submitted by Friday, March 20.

Requests: Board action to approve and authorize the Chairman's signature on the eight FDOT application resolutions.

18. CDBG DR Resolution: At your last meeting Mr. Pierce discussed a Department of Economic Opportunity (DEO) workshop he attended with Commissioner Jones where the state's plan for spending \$735 million of Community Development Block Grant (CDBG) Disaster Recovery funds, due to Hurricane Michael, was discussed. Since then, Mr. Pierce and I met with Mr. Chris Holley, the City of Apalachicola's interim City Manager, to discuss the plan. It was determined, at that meeting, in order to allow each county in the impacted area the opportunity to use these funds for recovery, a resolution should be sent to the Governor and State Legislature establishing that county's strategies and priorities. However, the message of each county and municipality's resolution should be similar in its request so it is received as a regional request. Attached (agenda packet) is a Gulf County resolution that speaks to their priorities and desired strategies for your review. At your next meeting I would like the Board to consider a similar resolution that will speak to Franklin County's priorities and desired strategies.

Request: Board discussion and direction as to the wording of the resolution.

19. Sacred Heart/Ascension: At your February 18th meeting I was directed to coordinate with Mr. Roger Hall (Sacred Heart/Ascension Regional President) a date that he would be available to present changes to the Sacred Heart/Ascension's proposal for healthcare in Franklin County to the Board. The earliest date that Mr. Hall and this room is available for a special meeting is Monday, March 9th. If there are no schedule conflicts, we could meet at 1:30 p.m. (ET).

Request: Board action to authorize a special meeting on Monday, March 9, 2020 at 1:30 p.m. to hear from Mr. Roger Hall regarding Sacred Heart/Ascension's proposal for healthcare.

20. Highway 67 sidewalk project update: Russel Large with Inovia is working on revising the plans to reduce the length of the sidewalk by approximately one mile to bring it within the current budget for the project. FDOT has informed the County that this reduction in the project will require the County to get a new approval from FDOT for the project, and we will have to rebid the project. Therefore, all of the bids opened on January 7th will have to be rejected by the Board. When we have authorization from FDOT we will come back to the Board for authorization to rebid the project.

Request: Board action to reject all bids opened on January 7th.

21. Permit Violations: As part of your Planning & Zoning report, at your last meeting, Mrs. Amy Ham-Kelly (Zoning Administrator) informed the Board of a dock that was built without a permit. Since then, staff has found another violation in the county on a commercially zoned property where an accessory structure was built without a permit. The property owner was aware of the process but chose to seek 'forgiveness rather than permission'. As these violations are occurring more often than not, it is time for the county to consider making it easier to seek permission rather than forgiveness. I suggest authorizing Attorney Shuler to create a draft ordinance for your review that would increase the fines and penalties for anyone not obtaining a permit before starting any construction or building in the unincorporated areas of the county.

Request: Board action to direct Attorney Shuler to create a draft ordinance increasing the fines and penalties for anyone not obtaining a permit before starting construction, building or additions in the county.

22. FAC Summer Conference: Early registration is open for the Florida Association of Counties Annual Conference and Educational Exposition (summer conference). The conference will run from June 9th - 12th and will be held in Orange County. Confirm with Mrs. Cortni Bankston that you are planning on attending so that the registration and reservations can be done as early as possible.

Request: Board action to authorize travel and expenses for the Commissioners, staff, and Attorney Shuler to attend the FAC Summer Conference.

23. Camp Gordon Johnston Parade: The 25th anniversary of Camp Gordon Johnston Days events will be from Friday, March 13th to Sunday, March 15th. The parade will be on Saturday, March 14th starting at 10:45 a.m. (ET) in Carrabelle. Besides having Mrs. Brownell (EM Director) and Mr. Davis (Parks and Rec. Director) provide some transportation for the parade is there any other needed arrangements?

Request: Board discussion.

Information Items

24. Weems Update: Inform the Board that the Finance Office received \$226,578.78 from the Florida Department of Emergency Management (FDEM) designated for Weems Memorial. This funding is a result of a \$1.1 million Hurricane Michael revenue loss reimbursement claim submitted to FDEM on behalf of Weems. Earlier in the month Weems requested an \$150,000 advance from the trust fund, based on this approved reimbursement, to make sure there was adequate funding for the upcoming payroll. The \$150,000 will be transferred back to the trust fund and the remaining \$76,578.78 will be transferred to Weems. In addition, due to a partial Low-Income Pool (LIP) payment, the CEO was able to transfer \$135,000 to the savings (Money Market) account.
25. Division of Aquaculture Meetings: The Division of Aquaculture will hold two pre-application meetings for anyone interested in applying for a lease at the Four-Mile Aquaculture Use Zone (AUZ). The first meeting will be held on Wednesday, March 4th from 5:30 - 7:30 p.m. (ET) and the second will be on Thursday, March 5th from 3:00 - 5:00 p.m. (ET). Both meetings will

be held at the Community Center located at #1 Bay Avenue here in Apalachicola. "Applicants must attend the entire meeting and present photo identification to be eligible for the preference for attending the meeting."

26. Eastpoint Dredging: Inform the Board the Corps of Engineers has contacted Alan that they will be coming over here the week of March 9 to provide the county with the cost estimates and 3 proposed designs for dredging the Eastpoint channel. Alan will provide the Board with the information when he receives it.

County Attorney - Michael Shuler - Report

Recess (Lunch)

Reconvene

Public Hearing III (1:30 PM)

27. *(This is a continuation of the public hearing held on February 18, 2020 tabled to 3/3/20 at 1:30 p.m.)* Consideration of a request for a Land Use change from Residential to Commercial of a 5.88 acre parcel lying in Section 7, Township 7 South, Range 3 West, Lanark, Franklin County, Florida. Request submitted by Clayton Studstill, agent for Timothy Saunders and Christina Saunders, applicant.

Board Action: Approve, Table or Deny

28. *(This is a continuation of the public hearing held on February 18, 2020 tabled to 3/3/20 at 1:30 p.m.)* Consideration of a request to Re-Zone a 5.88 acre parcel from R-1 Single Family Residential to C-4 Mixed Use Residential on property lying in Section 7, Township 7 South, Range 3 West, Lanark, Franklin County, Florida. Request submitted by Clayton Studstill, agent for Timothy Saunders and Christina Saunders, applicant.

Board Action: Approve, Table or Deny

Commissioners' Comments

Adjournment